



## EMPLOYMENT OPPORTUNITY

"OPEN TO THE PUBLIC"

### **Preschool Early Childhood Educator – Term Full Time – ASAP – October 1, 2018**

Tr'inke Zho Day Care

Posting Date: September 22, 2017

Salary: Level 2 Range (\$42, 841.67 – 51,409.80 per annum)

**Closing Date 4:00pm (PST): October 17, 2017**

Reporting to the Tr'inke Zho Daycare Director, this position is responsible for the supervision of children ages three to five years old, including Kindergartners. The position is responsible for carrying out the section program to meet the individual needs of the children in this area, and ensuring YTG regulations are followed at all times. This position works directly with the other Preschool Early Childhood Educators and in partnership with the staff of Aboriginal Head Start.

**If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide:**

#### **Essentials:**

- Certificate / Diploma in Early Childhood Education or related field;
- Experience working with children in an Early Childhood setting or related environment;
- Experience working in a team environment;
- Experience or Knowledge in working with First Nation children and families;
- Knowledge of Early childhood development theory, principles and practices;
- Knowledge of YTG Child Care regulations;
- Ability to maintain and communicate the importance of strict confidentiality;
- Ability to establish and maintain effective relationships with families;
- Energy and ability to fit in with a dynamic team working under pressure;
- Organizational and time management skills;
- Cross Cultural Awareness, sensitivity and understanding;
- A win-win approach to problem solving and conflict resolution;
- Calm disposition under pressure.

#### **Conditions of Employment:**

- Mandatory confidentiality is a condition of employment for all Tr'ondëk Hwëch'in personnel. Failure to meet this requirement could result in dismissal;
- A criminal record check is mandatory, as is the need to obtain Medical Clearance, TB test and Immunization update;
- Valid Standard First Aid Certification and CPR;
- Attendance at all staff meetings and assisting in volunteer events;
- Attending any relevant courses/workshops provided, which includes Early Childhood Development and Han language courses;
- Schedules consist of 7:45- 4:45, 8:00-5:00, 8:15-5:15, 8:30-5:30, and 9:00-5:30. You may be requested to perform any of these eight hour shifts if the need arises.

**A detailed job description is available upon request.**

For more information, contact Human Resources

Phone: (867) 993-7100 – EX: 112 or 126 Fax: (867) 993-6553

Email: [hrjobs@trondek.ca](mailto:hrjobs@trondek.ca)

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

**We thank all applicants, but only those selected for further consideration will be contacted.**

*"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens in the pursuit of a strong, healthy, and united future."*