



EMPLOYMENT OPPORTUNITY

"OPEN TO THE PUBLIC"

Senior Advisor, Mining and Strategic Initiatives – 3 Year Term Full Time – Depending on Funding

Administration

Posting Date: September 22, 2017

Salary: Level 12 (\$111,074.54 - \$144,396.79)

Closing Date 4:00pm (PST): October 20, 2017

Reporting to the Tr'ondëk Hwëch'in Executive Director, this position will work to create the economic environment for Tr'ondëk Hwëch'in community prosperity. In accordance with the Tr'ondëk Hwëch'in Mining Mandate, the incumbent will be the primary conduit for the Tr'ondëk Hwëch'in government in ensuring responsible mining in Tr'ondëk Hwëch'in traditional territory and entering into beneficial Project Agreements with mining proponents. In collaboration with Tr'ondëk Hwëch'in Council and senior staff, the incumbent will develop Tr'ondëk Hwëch'in strategy and procedures for engagement with industry. The incumbent will perform a wide range of community and business economic development functions, including research and assessment of opportunities, liaison with proponents and other governments, projects; negotiation of exploration and comprehensive impact benefit agreements, and implementation of said agreements. . The incumbent will also take the lead on implementing existing Project Agreements. In addition, the incumbent will investigate and where appropriate assist Tr'ondëk Hwëch'in to take advantage of other economic opportunities in Tr'ondëk Hwëch'in Traditional Territory, including opportunities related to Oil and Gas development, forest products, IT, communications, and energy and transportation infrastructure.

If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide:

Essentials:

- Degree in business administration, commerce, economic development or a similar discipline OR a combination of education and experience in a Yukon First Nation environment;
- Knowledge of Tr'ondëk Hwëch'in Final Agreement, history, culture, demographics, goals and aspirations
- Experience in interpreting and applying legislation, regulations, directives and policies;
- Proven research and analytical skills;
- Experience using MS Office software including: Word; Excel; PowerPoint;
- Extensive experience in:
 - Economic Development
 - Procurement Management/ Development
 - Mining Exploration, Site Activities and Closure
 - Environmental Assessment
 - YESAB Process
 - Placer Mining Act
 - Quartz Mining Act
 - Negotiating and Implementing Benefit Agreements
 - Infrastructure project development
 - Senior level management
- Ability to manage a heavy workload, establish priorities and meet deadlines;
- Well-developed organizational and time management skills;
- Ability to motivate contacts and resources;
- Well-developed problem solving and conflict resolution skills;
- Ability to establish and maintain positive working relationships;
- Ability to be sensitive and understanding of TH traditions and values;
- Ability to deal with conflicting priorities;
- Self-motivated and ability to work independently;
- Excellent verbal & written communication skills;
- Finance/Budgeting;
- Interpersonal skills;

Assets:

- MS Project;

Conditions of Employment:

- Mandatory confidentiality is a condition of employment for all Tr'ondëk Hwëch'in personnel. Failure to meet this requirement could result in dismissal.
- Criminal Record Check;
- Driver's License with Clear Drivers Abstract.

A detailed job description is available upon request.

For more information, contact Human Resources

Phone: (867) 993-7100 – EX: 112 or 126 Fax: (867) 993-6553 Email: hrjobs@trondek.ca

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted.

"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens in the pursuit of a strong, healthy, and united future."