



EMPLOYMENT OPPORTUNITY

“OPEN TO TR’ONDËK HWËCH’IN CITIZENS ONLY”

Youth Support Worker – Term Part Time – (to March 31, 2018)

Health & Social

Posting Date: October 2, 2017

Salary: Level 3 Step 1 (\$24.11/hr.)

Closing Date 4:00pm (PST): October 13, 2017

Under the direct supervision of the Youth Enhancement Coordinator with the assistance of the Youth Enhancement Support Worker, this position is responsible for coordinating and implementing the delivery of life enhancement programming for youth based upon cultural, recreational and educational components. The position will work in cooperation with the Youth, the CELC's, Human Resources Personnel and the Health & Social team to ensure effective program delivery. The position is also responsible for providing administrative support with respect to all youth related projects. The position will be expected to work in cooperation with youth and families/caregivers, CELCs, RSS/Recreation Department/TH staff to assist with the scheduling and coordination of various youth programming based upon cultural, recreational and educational components.

If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide:

Essentials:

- Successful completion of Grade 12
- Credit courses in social work, child & youth care, recreation and/or other related fields or equivalent experience would be an asset.
- Experience planning and leading activities for school-aged children in a recreational or extracurricular setting;
- Experience working independently and in a team environment;
- Good communication skills – written and verbal;
- Basic knowledge of computers including Word and Excel
- Basic office skills including filing and report writing.
- Experience or knowledge in working with First Nation children and families;
- Well-developed listening skills
- Punctuality – must be on time to provide adequate supervisions, to prevent delays and to be a good role model;
- Responsibility – will be a caregiver for youth. Incumbent must take the responsibility for the youth/children's safety and well-being seriously, and make necessary decisions based on this;
- Healthy lifestyle – incumbent will be a direct and influential role model for the community youth.
- Fun!! Must enjoy working with youth in various settings; Ability to maintain and communicate the importance of Strict confidentiality;
- Ability to establish and maintain effective relationships with families;
- Energy and ability to fit in with a dynamic team working under pressure;
- Organizational and time management skills;
- Cross Cultural Awareness, sensitivity and understanding;
- A win-win approach to problem solving and conflict resolution;
- Calm disposition under pressure;

Conditions of Employment:

- Mandatory confidentiality is a condition of employment for all Tr'ondëk Hwëch'in personnel. Failure to meet this requirement could result in dismissal;
- A criminal record check is mandatory;
- Standard First Aid; Wilderness First Aid Certification or willingness to complete within 6 months of employment;;
- Driver's license would be an asset with a clear Driver's Abstract;
- Willingness to take additional training as identified.

A detailed job description is available upon request.

For more information, contact Human Resources

Phone: (867) 993-7100 – EX: 112 or 126 Fax: (867) 993-6553

Email: hrjobs@trondek.ca

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted.

“To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens in the pursuit of a strong, healthy, and united future.”