



EMPLOYMENT OPPORTUNITY

"OPEN TO THE PUBLIC"

SUMMER YOUTH CAMP COORDINATOR - Term Full Time - June 5 – August 15, 2017

HRET – Education K-12

Posting Date: April 27, 2017

Salary: \$ 24.11/hr.

Closing Date 4:00pm (PST): May 25, 2017

Reporting to the Education Manager, this position is responsible for the supervision of the Summer Youth Camp program, which includes one Youth Camp Assistant, one Junior Camp Assistant, and a group of approximately eight to twelve youth between ages 9-12 years. This position works out of the Community Support Centre with programming based at the Tr'inkë Zho Headstart classroom, and at various Tr'ondëk Hwëch'in and community venues. The position is responsible for ensuring that programming activities meet the goals of the program, which is broadly aimed at bridging the gap in student learning (during the summer months) to provide youth with a strong foundation for returning to school each Fall. The Coordinator will accomplish this by identifying and developing daily activities that help the youth to gain: personal competencies (ie. life skills), self-confidence and self-awareness, social and relationship skills, group interaction and conflict resolution capabilities, problem-solving and leadership skills, and opportunities to learn traditional knowledge and explore Tr'ondëk Hwëch'in First Nation culture. The Coordinator will ensure the delivery of programming activities through a mentorship approach with the assistance of TH Elders/citizens and community support people (as needed). This position is also responsible for ensuring YG regulations and/or Tr'ondëk Hwëch'in policies are followed at all times.

If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide:

Essentials:

- Experience working with pre-adolescent (middle year) youth in a summer camp, outdoor education program, extracurricular or afterschool program environment;
- Minimum High School Grade 12 and Certificate/ Diploma/Degree in Education, Child Development, Counselling, Psychology or Social Work field and/or demonstrated completion of related coursework/certification;
- Experience planning and coordinating youth activities, recreational programs, group excursions;
- Experience working in a team environment;
- Experience or knowledge in working with First Nation children/youth and families;
- Knowledge of youth development theory, principles and practices with a specific focus on pre-adolescent (middle year) youth as well as, an understanding of the social-emotional and developmental challenges that may be associated with this age group;
- Knowledge of YG Youth Child Care regulations;
- Ability to manage stress effectively and be flexible to unexpected program changes (ie. weather, attendance, cancellations, etc.);
- Excellent organizational and time management skills;
- Strong supervisory skills
- Knowledge of risk management policies, planning and practices;
- Ability to establish and maintain positive working relationships with youth, parents/caregivers and team members;
- Ability to develop and deliver activities that meet the goals of the program;
- Knowledge of and ability to constructively work with high need youths (ie. special needs, at-risk, behavioural issues, etc.);
- Ability to provide verbal and written reports
- Ability to establish and maintain effective relationships with families, colleagues and community members;
- Energy and ability to fit in with a dynamic team working under pressure;
- Cross cultural awareness, sensitivity and understanding;
- A win-win approach to problem solving and conflict resolution;
- Calm disposition under pressure;
- Internet; MS and Excel Programs.

Conditions of Employment:

- Mandatory confidentiality is a condition of employment for all Tr'ondëk Hwëch'in personnel.
- Failure to meet this requirement could result in dismissal;
- A criminal record check with fingerprints is mandatory;
- Valid Standard First Aid Certification and CPR;
- Minimum Class 5 Driver's License (class 4 considered an asset) and clear driver's abstract.

A detailed job description is available upon request.

For more information, contact Human Resources

Phone: (867) 993-7100 – EX: 112 or 126

Fax: (867) 993-6553

Email: hrjobs@trondek.ca

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted.

"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens in the pursuit of a strong, healthy, and united future."