



EMPLOYMENT OPPORTUNITY

"OPEN TO TR'ONDEK HWECH'IN CITIZENS ONLY"

Youth Camp Assistant – Seasonal Term Full Time – (June 12, 2017 - August 11, 2017)

HRET, Education K-12

Posting Date: May 18, 2017

Salary: Level 1 Step 1 (\$20.03/hr.)

Closing Date 4:00pm (PST): June 1, 2017

Reporting to the Youth Camp Coordinator & Education Manager, this position is responsible for assisting and working in partnership with youth, their families, and program support workers. The position is responsible for assisting the Youth Camp Coordinator as needed, in carrying out the program activities and daily schedule to meet the individual needs of the youth enrolled in the program, and ensuring any applicable YG regulations and/or Tr'ondek Hwech'in policies are followed at all times.

If this opportunity interests you, please submit a resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide:

Essentials:

- Minimum High School Grade 12
- Experience supervising and working with pre-adolescent youth or children in a summer camp, outdoor education program, extracurricular or afterschool program setting, or in a related environment;
- Assisted with the planning and execution of youth activities, recreational programs, group excursions or similar;
- Experience working or participating in a team environment;
- Must have good verbal communication and interpersonal skills;
- Ability to establish and maintain effective relationships with families;
- Must have good leadership skills and be a positive role model for youth;
- Calm disposition under pressure and ability to be flexible to unexpected program changes (ie. weather, attendance, cancellations, etc.);
- Experience or knowledge in working with First Nation children and families;
- A win-win approach to problem solving and conflict resolution.

Assets:

- Interested in pursuing a career in the area of Education, Child Development, Recreation & Leisure, Counselling, Psychology or Social Work and/or related coursework;
- Knowledge of risk management policies, planning and practices.
- Organizational and time management skills;
- Cross cultural awareness, sensitivity and understanding;
- Ability to maintain and communicate the importance of strict confidentiality.

Conditions of Employment:

- Mandatory confidentiality is a condition of employment for all Tr'ondek Hwech'in personnel. Failure to meet this requirement could result in dismissal;
- A criminal record check is mandatory, as is the need to obtain medical clearance;
- TB test and immunization update;
- Valid Standard First Aid Certification and CPR.

A detailed job description is available upon request.

For more information, contact Human Resources

Phone: (867) 993-7112

Fax: (867) 993-6553

Email: hrjobs@trondek.ca

Mail: Tr'ondek Hwech'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted.

"To work together, to speak with one voice and to serve Tr'ondek Hwech'in Citizens in the pursuit of a strong, healthy, and united future."