



Tr'ondëk Hwëch'in Request for Proposal (RFP)

February 10, 2021

Project closing date, submission address and contact:

1. RFP closes March 12, 2021.
2. All proposals including pricing must be emailed to Tr'ondëk Hwëch'in Finance Department at procurement@trondek.ca by 5:00 pm March 12, 2021.
3. Contacts regarding this proposal will be:

Sean Schmidt, Men's Shelter Coordinator
867-993-7100 extension 225 or sean.schmidt@trondek.ca;

or

Karli Schram, Finance Services & Procurement Officer
867-993-7100 extension 135 or procurement@trondek.ca.

Instruction to Proponents

Tr'ondëk Hwëch'in would like prices on the following vehicle. The listed options below are the minimum requirements for this vehicle.

One (1) only – 2020/2021 Full size Cargo Van (intended to be an outreach van)

- Full sized cargo van with standing room in the rear portion of the van (ex: Full size ford transit)
- Side steps at rear passenger door and back door
- 4 wheel drive/AWD
- Heated seats for front seats
- V6/V8 engine
- Automatic Transmission
- Upgrade to 10 ply good year wranglers (Or similar make)
- USB ports
- Air conditioning
- Towing package
- Winter package
- Backup camera and sensors



- winch
- seat covers
- mud flaps
- Empty rear cab, to allow for renovation to fit the needs of the out reach worker (Ex: out reach van in Whitehorse)
- Hands free calling/Bluetooth
- Extra battery to support outreach services (Coffee maker, heater, lighting, etc)
- Back up alarm
- Rear and passenger side windows only (No driver side rear window)
- 110 plug-ins in rear portion of van (not a necessity)
- Extended rear cab (not a necessity but preferred)

Preferred colour options for all vehicles is dark gray or green. Tr'ondek Hwech'in will not consider vehicles that are white of any name, dark blue or black.

Other relevant Information required:

Please list the following:

1. Expected dates each vehicle will be delivered;
2. Delivery options;
3. Down payment required if any;
4. Finance Options: Fleet pricing and Tr'ondek Hwech'in prefers a shorter payment where there will be no interest charged; and
5. Applicable discounts or insensitive to purchase from your dealership.

Evaluation of the Request for Proposal:

The successful dealership will be evaluated as follows:

1. Ability to match required necessities of the vehicle;
2. Fleet Price;
3. Finance options, discounts given; and
4. Delivery time.

****Each proponent, by submitting a proposal, irrevocably waives any claim, action, or proceeding against the Tr'ondek Hwech'in First Nation including without limitation any judicial review or injunction application or against any of the Tr'ondek Hwech'in First Nation's employees, advisors or representatives for damages, expenses or costs including costs of proposal preparation, loss of profits, loss of opportunity or any consequential loss for any reason including any actual or alleged unfairness on the part of the Tr'ondek Hwech'in First Nation at any stage of the Request for Proposal process, if the Tr'ondek Hwech'in First Nation does not award or execute a contract, if the Tr'ondek Hwech'in First Nation is subsequently determined to have accepted a noncompliant proposal or otherwise breached or fundamentally breached the terms of the instructions to proponents.**